

# Establishing and Managing a New Club



Tuesday 10 October 2017

Cannington Library

6PM – 8PM



This workshop will focus on supporting clubs and community groups in:

- Defining your purpose
- Developing a plan
- Allocating roles and responsibilities
- Becoming an Incorporated Association – options, requirements and benefits
- Setting up systems, policies, processes and procedures
- Establishing and maintaining best practice

Refreshments provided.

Contact Stephen on 9231 0778 or [stephen.handicott@canning.wa.gov.au](mailto:stephen.handicott@canning.wa.gov.au) to reserve your place.

For more information visit [canning.wa.gov.au/clubs](http://canning.wa.gov.au/clubs)



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